



# YOUR INVOICE

Reuel Jones Graphic Design  
OLDBURY B69 4DL  
United Kingdom

**BALANCE DUE £200.00**

## CP brand

Invoice# RJGD-192  
Invoice Date 26/07/20  
Job Ref Logo & Labels  
Due Date 30/08/20

#	ITEM & DESCRIPTION	DISCOUNT	AMOUNT
1	Logo Design Package: Gold Deposit	50.00%	£100.00 1.00 x 200.00
2	Logo Design Package: Gold • Brand consultation & discussion • Dedicated client project page • Eight (8) unique logo designs • Design development of selected logo • Unlimited authorised changes until final artwork • Final logo supplied with full file suite (jpeg, eps, svg, png, pdf etc) • Comprehensive logo usage guideline • Business card, letterhead design, and single promotional material such as poster, flyer (or social assets). • Transfer of Copyright • Launch support on social media	50.00%	£100.00 1.00 x 200.00

Thanks for your business!	Sub Total	200.00
Payment via bank transfer:	<b>Total</b>	<b>£200.00</b>
_____	Balance Due	£200.00

Bank: Coconut  
Name: Reuel P Jones  
Account No.s: 09 52 47 15  
Sort Code: 23-69-72

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### Terms & Conditions

#### PAYMENT SCHEDULE

The client will make a 50% downpayment/deposit prior to work commencing for projects over £65, any projects £65 or

under require full payment at the start of the project. The project can be scheduled once the downpayment (or full payment) is received by the designer. The downpayment is non-refundable. The remaining 50% is payable to the designer upon completion of the project and before original artwork is supplied to the client. Other payment agreements can be considered for flexibility upon discussion with designer.

A 'rush fee' starting from 15% added to the final project price is applicable, at the designers' discretion, to client requests that require a turnout time under 3 working days. 'Rush' projects require full payment in order to be considered and completed.

#### DELAYED PAYMENT

If, after the project has commenced, subsequent invoices are not paid within 30 days, a 10% delayed payment fee will be charged. This initial 10% will be added upon each recurring 30 day period until the full amount has been received by the designer.

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This estimate/invoice DOES NOT include printing costs unless stated in the invoice above. Where applicable, you are responsible for all monthly or annual fees for your website maintenance, i.e., hosting, domain and email.